



# Clubhouse Rental Agreement

Requested Date for Event: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Person in charge during event: \_\_\_\_\_  
*Name* *Cell Phone*

Name of Sponsor (if applicable): \_\_\_\_\_

## **Description of Event**

Name of Event: \_\_\_\_\_

Type of Event: \_\_\_\_\_ Estimated Attendance: \_\_\_\_\_

Set-up will begin at: \_\_\_\_\_ Cleaned up & out by: \_\_\_\_\_

*(Rental begins at set-up and ends after clean-up)*

Will amplified music be played? YES \_\_\_\_ NO \_\_\_\_

Will alcohol beverages be served? YES \_\_\_\_ NO \_\_\_\_

## **Rental Rates**

Members: \$50/hr., minimum 2 hrs. *(Include set-up/clean-up)*

Non-Members w/sponsor: \$75/hr., minimum 2 hrs.

Big Screen TV: \$25/per event \_\_\_\_\_ *(initial if desired)*

Damage Deposit: \$150 *(separate check/refundable after event)*

Cleaning Fee: \$50 *(Optional if you prefer the Club to clean up after event)*

### **Office Use Only**

Rental Amount \$ \_\_\_\_\_

Cash \$ \_\_\_\_\_

Rental Check # \_\_\_\_\_

Deposit Check # \_\_\_\_\_

Date Received: \_\_\_\_\_

**Please make checks payable to "Southern Village Club"**

**THIS RENTAL AGREEMENT** assures the Southern Village Club, LLC ("the Club") that the building and grounds are left in satisfactory condition.

1. **MAXIMUM OCCUPANCY** limit for the Clubhouse is **100** persons.
2. **RENTAL FEE** is **\$50/hour** with a minimum of 2 hours if you are a member and **\$75/hour** with a minimum of 2 hours if you are not a member, but have a member sponsor your event. *Rental fee must be paid in advance to secure your reservation.*
3. **DAMAGE DEPOSIT** is **\$150.00** (payable by a separate check) and will be returned or destroyed if there is no damage to Club property resulting from the event.
4. **CLEANING** is the responsibility of the Renter. The Renter is required to clean the facility (including hardwood floors), return tables and chairs to storage, and take trash to the dumpster unless prior arrangements have been made for the Club to clean. If you prefer the Club to clean up, you may make arrangements in advance and pay a **\$50.00** cleaning fee.
5. There will be a **\$30.00** charge on all returned checks.
6. The undersigned understands and agrees that he or she, or the organization that he or she represents, (collectively, the "Renter") assumes all risks for loss, damage, liability, injury, cost or expense that may occur during or as a result of the use of the Club and shall be responsible for the total cost of repair and/or replacement for all actual loss or damage to the Club or its contents including damage sustained to the grounds, building, furniture and equipment.
7. In consideration of permission to use the Club, the Renter hereby indemnifies and holds harmless the Club, its members, managers, officers, agents, employees, and contractors from any and all loss, claims, liability or damages (including actual attorneys' fees), and/or injuries to persons or property that in any way may be caused by, arises from or is a result of the Renter's use or occupancy of the Club, or the use or consummation of alcoholic beverages by the Renter and his, her or its guests while using or occupying the Club.

#### **NO PART OF THE RENTAL FEE IS REFUNDABLE**

My signature certifies that all information I have provided is true including that regarding the use of alcohol and that I am at least 21 years of age and have the authority to enter into this Agreement. I understand and agree that any misstatements or omissions of material fact herein, may cause forfeiture of my Reservation. I hereby accept and agree to the terms as set forth in this Agreement and the Rental Rules, attached hereto and incorporated herein by reference.

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*Signature of the Person Responsible for Rental*

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*Date*